

Acorn Park Designated Safeguarding Leads



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Safeguarding is everyone's responsibility.

Process to follow:

- 1) **Ensure immediate** safety of child or young person.
- 2) Pass on concern verbally to a DSL **within one hour.**
- 3) Complete concern form/ log on sleuth **within 2 hours.**

If in doubt asks a Designated Safeguarding Lead.

Here at Acorn Park we are committed to the safeguarding of all young people and staff.

If you have a safeguarding concern or enquiry, please speak to any of the above people.

Education Reporting:

- Concerns about students: Verbally report to a DSL then Log on sleuth.
- Concern about a staff member: Verbally report to DSL send an email to concern@acornparkschool.co.uk

Residential Reporting:

- Complete a concerns form and email to resiconscerns@acornparkschool.co.uk